

User Guide

View Offers

The following steps illustrate how to view the offers you have received for the hosting plan(s) you had published.

1. Click on the “Buyers’ Offers” link on the GeBIZ Mall main page.

The screenshot shows the GeBIZ Mall main page. At the top, there is a navigation bar with the following elements: "Home > GeBIZ Mall", a red-bordered button labeled "Buyers' Offers", a link for "Item Template", and a blue button labeled "Purchase Hosting Plan". Below the navigation bar, the main header reads "GeBIZ Mall". Underneath, there are three tabs: "Pending (0)", "Published (2)", and "Closed (0)". The "Published (2)" tab is active. The main content area displays details for a "Portable Hard Disk" offer. A green "PUBLISHED" badge is in the top right corner. The offer details include: "Publication Ending on 13 Apr 2016", "Slots Available 50", "Hosting Plan No. GMHS15000130", "Purchased Date 13 Apr 2015", "Slots Purchased 50", and "Invoice No. BI15000200".

2. The list of offers you have received is displayed. You may use the various search criteria to search for a specific offer.
Note: The search results will be displayed either in the “GeBIZ” tab or the “NextGen GeBIZ” tab.

The screenshot shows the "Buyers' Offers" page. At the top, there is a search filter section with a red border. It contains: "Purchase Order No." with an input field, "Issued Date From" with a date picker and a close button (X), "Issued Date To" with a date picker and a close button (X), and "Agency" with a dropdown menu set to "All". A blue "Search" button is on the right. Below the search filters, the page shows "Results" with a yellow background. It states "2 results found." and has two tabs: "GeBIZ (2)" and "NextGen GeBIZ (0)". Below the tabs, there are five filter buttons: "All (2)", "Pending (2)", "Accepted (0)", "Rejected (0)", and "Closed (0)". A dark grey badge labeled "PENDING ON ACCEPTANCE" is on the right. The first result is "BETA PRIVATE LIMITED. Camera Accessories" with "Issued on" below it.

3. The offers are arranged according to these statuses:
 - Pending - Offers which are waiting for supplier to accept or reject
 - Accepted - Offers which supplier had accepted
 - Rejected - Offers which supplier had rejected
 - Closed - Offers which are no longer valid

Buyers' Offers

Purchase Order No.

Issued Date From X

Agency

Issued Date To X

Search

Results

2 results found.

GeBIZ (2) NextGen GeBIZ (0)

All (2) Pending (2) Accepted (0) Rejected (0) Closed (0)

PENDING ON ACCEPTANCE

BETA PRIVATE LIMITED. Camera Accessories Issued on

4. To view the details of an offer from a buyer, click on it.

X **Search**

Results

2 results found.

GeBIZ (2) NextGen GeBIZ (0)

All (2) Pending (2) Accepted (0) Rejected (0) Closed (0)

PENDING ON ACCEPTANCE

BETA PRIVATE LIMITED. Camera Accessories

Purchase Order No. ALA000EPO15000002 Issued on 17 Feb 2015

Agency Alpha Agency

PENDING ON ACCEPTANCE

5. The details of the buyer's offer are displayed for you to review.

BETA PRIVATE LIMITED. Camera Accessories
ALA000EPO15000002

Buyer's Offer

PENDING ON ACCEPTANCE

Purchase Order No. / Issue No.	ALA000EPO15000002 / 0	Issued on 17 Feb 2015
Agency	Alpha Agency	
Payment Terms	Payment shall be 30 days upon completion of work or upon receipt of the invoice, whichever is later.	
Amount (Exclusive of GST)	88.0 (SGD)	

WHO TO CONTACT

6. For offers which are pending for you to accept/reject, click on either of these buttons to accept or reject the offer.

Note: For more information, refer to Use > Use GeBIZ Mall > e-tutorials "Accept an Offer" and "Reject an Offer".

Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

2

DSLR Sling Camera Bag

Unit of Measurement	EACH
Unit Price	38.0000 (SGD)
Quantity	1.0
Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

Cancel **Reject** **Accept**