

User Guide

Reject an Offer

The following steps illustrate how to reject a buyer's GeBIZ Mall offer.

1. Go to the "Buyer's Offer" page of the offer that you wish to review.

BETA PRIVATE LIMITED. Camera Accessories
ALA000EPO15000002

Buyer's Offer

PENDING ON ACCEPTANCE

Purchase Order No. / Issue No.	ALA000EPO15000002 / 0	Issued on 17 Feb 2015
Agency	Alpha Agency	
Payment Terms	Payment shall be 30 days upon completion of work or upon receipt of the invoice, whichever is later.	
Amount (Exclusive of GST)	88.0 (SGD)	

WHO TO CONTACT

2. After reviewing the offer, click "Reject".

Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

2 **DSLR Sling Camera Bag**

Unit of Measurement	EACH
Unit Price	38.0000 (SGD)
Quantity	1.0
Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

Cancel **Reject** Accept

- In the given field, enter the reason for rejecting this offer.
Note: This is a mandatory field.

Home > GeBiz Mall > Buyers' Offers > ALA000EPO15000002

CONFIRM REJECTION

Rejection Reason*

400 Characters Remaining

[Cancel](#) [Submit](#)

- When you are done, click "Submit".

Home > GeBiz Mall > Buyers' Offers > ALA000EPO15000002

CONFIRM REJECTION

Rejection Reason*

Out of stock.

387 Characters Remaining

[Cancel](#) [Submit](#)

- Back at the "Buyer's Offer" page, note that the status of this offer has been updated to "Rejected".

BETA PRIVATE LIMITED. Camera Accessories
ALA000EPO15000002

Buyer's Offer

REJECTED

Purchase Order No. / Issue No.	ALA000EPO15000002 / 0	Issued on 17 Feb 2015
Agency	Alpha Agency	
Payment Terms	Payment shall be 30 days upon completion of work or upon receipt of the invoice, whichever is later.	
Amount (Exclusive of GST)	88.0 (SGD)	

WHO TO CONTACT

6. The details of the buyer's offer are displayed for you to review.

BETA PRIVATE LIMITED. Camera Accessories
ALA000EPO15000002

Buyer's Offer

PENDING ON ACCEPTANCE

Purchase Order No. / Issue No.	ALA000EPO15000002 / 0	Issued on 17 Feb 2015
Agency	Alpha Agency	
Payment Terms	Payment shall be 30 days upon completion of work or upon receipt of the invoice, whichever is later.	
Amount (Exclusive of GST)	88.0 (SGD)	

WHO TO CONTACT

7. For offers which are pending for you to accept/reject, click on either of these buttons to accept or reject the offer.

Note: For more information, refer to Use > Use GeBIZ Mall > e-tutorials "Accept an Offer" and "Reject an Offer".

Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

2

DSLR Sling Camera Bag

Unit of Measurement	EACH
Unit Price	38.0000 (SGD)
Quantity	1.0
Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

Cancel **Reject** **Accept**