

## User Guide

### Accept an Offer

The following steps illustrate how to accept a buyer's GeBIZ Mall offer.

1. Go to the "Buyer's Offer" page of the offer that you wish to review.

BETA PRIVATE LIMITED. Camera Accessories  
ALA000EPO15000002

### Buyer's Offer

**PENDING ON ACCEPTANCE**

Purchase Order No. / Issue No.	ALA000EPO15000002 / 0	Issued on 17 Feb 2015
Agency	Alpha Agency	
Payment Terms	Payment shall be 30 days upon completion of work or upon receipt of the invoice, whichever is later.	
Amount (Exclusive of GST)	88.0 (SGD)	

#### WHO TO CONTACT

2. After reviewing the offer, click "Accept".

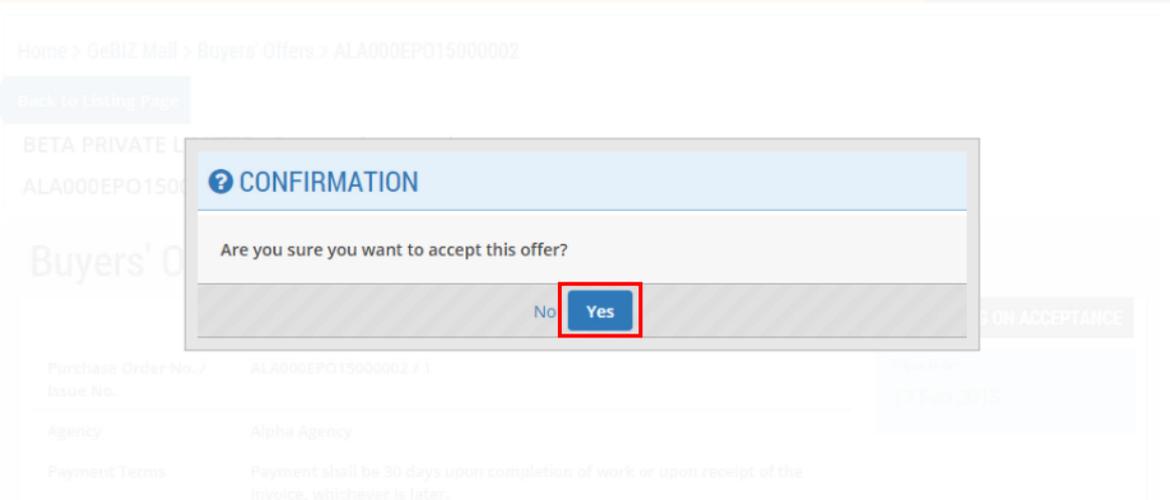
Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

**2** **DSLR Sling Camera Bag**

Unit of Measurement	EACH
Unit Price	38.0000 (SGD)
Quantity	1.0
Delivery Destination	55 Alpha Road #01-05 Alpha House
Delivery Date	19 Mar 2015
Delivery Terms	Local Delivery

Cancel **Reject** **Accept**

3. Click "Yes" to confirm the acceptance.



4. Back at the "Buyer's Offer" page, note that the status of this offer has been updated to "Accepted".

